

# How to order Energy Monitoring services from PGE

## Instructions

1. If you have more than five meters, please contact PGE Energy Monitoring services at 503.464.8323 or email EIS@pgn.com
2. Complete and sign the form below.

To find your customer number and premise number, locate your account number in the upper right corner of your PGE bill. The customer number and premise number are included within the account number. **See this example:**

Account # 0007 61458-696022 2	Customer number 761458	Premise number 696022	Check Digit not used 2
Previous Amount Due 262.33 Payments/Adjustments 262.33 Balance Forward 0.00 Current Charges 258.56			

To find your **point of delivery identification (PODID) number**, look on the first page of your bill where the bill details start. **See this example:**

Thank you for your payment. It's a privilege to provide your electric service.

Point of Delivery Identification (PODID) number for meter number XX00761458 is 378157785.

3. **Scan and send, fax or mail** the completed form to:  
Portland General Electric  
Energy Monitoring Services  
Customer Mass Programs – RC937  
121 SW Salmon St.  
Portland, OR 97204

E-mail: EIS@pgn.com Fax: 503.464.2325

# Energy Information Services Order Form

<input type="checkbox"/> <b>Initial Order</b>				<input type="checkbox"/> <b>Change in Service</b>		<input type="checkbox"/> <b>Cancellation Service</b>		<input type="checkbox"/> <b>Renewal</b>		<i>Date</i>			
<i>Customer Name</i>						<i>Email Address</i>							
<i>Address</i>						<i>Suite</i>		<i>Phone No</i>			<i>Customer Manager</i>		
<i>City, State, Zip</i>								<i>Contact Name</i>			<i>E-Manager Work Order Number</i>		

Description of Services		Tariff Pricing				
	# of Meters	Per meter Monthly cost (Applies to all Meters)	Set Up Fee	Monthly cost	Set Up Fee	Comments
<b>Energy Expert</b>	Daily Updates and Notifications when outside "expected use."	1-5 meters- \$70 6-10 meters- \$65 11-15 meters- \$60 16-20 meters- \$55 21-49 meters- \$50 ≥ 50 meters- \$45	\$350 first meter \$150 each additional meters \$75 ≥ 50 meters			Note: Pricing is based on individual site basis Daily Updates are generally available by noon each business day.
<b>Effective Date (for office use):</b>						<b>Set up Fees</b>
						<b>Total Monthly Fee</b>

**NOTE: You do not have to buy Energy Information Services to continue to receive your current electricity service from Portland General Electric. PGE is one of several vendors for this type of service.**



<b>Bill to:</b>	<b>Customer Number</b>	<b>Premise Number</b>	<b>PODID</b>	<b>Site Description</b> (What you want each point to be called)	<b>Square Footage</b>
An \$8.00 per month charge will apply if billed separately from Light & Power Bill					
<i>I acknowledge that I am an authorized representative of the company listed below and that I grant permission for the above listed Utility Companies to release and transmit my interval usage data and billing data associated with our listed account(s) to the Energy Information Services host server, any users listed below and Portland General Electric. To obtain service, I understand that I may need to provide communication to the meter. I further understand that this information will be used solely to provide the service in which I am enrolling and that the above Utility Companies may charge a fee for installing the necessary metering equipment.</i>					
<b>Company</b>	<b>Printed Name</b>	<b>Signature</b>	<b>Phone</b>	<b>Fax</b>	<b>Date</b>

<b>User List</b>	<b>E-Mail Address</b> (this will be the Login User name)

When completed scan and e-mail to **EIS@pgn.com**  
or fax to **PGE Energy Information Services 503.464.2325**  
Questions: E-Mail **EIS@pgn.com** or call **503.464.8323**